

BLESSED PRIMARY CARE PLLC

Effective Date: February 17, 2026

Appointment Cancellation/Reschedule/No-Show Policy/ Payment Policy

We value you as a patient and look forward to caring for you! We do not want missed appointment fees to be an impediment to your care, so we ask for your mutual respect. When you make an appointment, we block out our schedule for you and ask that you exercise the same consideration when planning your calendar.

Blessed Primary Care PLLC is committed to providing timely, high-quality telemedicine care. To ensure fair scheduling and continued availability for all patients, the following Cancellation and No-Show Policy applies to all appointments. By scheduling a visit, you acknowledge and agree to the terms outlined below.

1. Appointment Cancellations and Rescheduling

A minimum of 24 hours' notice is required for all appointment cancellations or rescheduling requests.

- Appointments canceled 24 hours or more in advance may be rescheduled without penalty.
- Appointments canceled with less than 24 hours' notice will incur a \$40 late-cancellation fee, which will be collected at the originally scheduled appointment time.

2. No-Show Policy

A no-show is defined as failing to attend a scheduled appointment without providing prior notice.

- No-shows will be charged 100% of the scheduled visit fee.
- Repeated no-shows may result in a requirement for prepayment at the time of booking for any future appointments.

3. Late Arrivals

Telemedicine visits begin promptly at the scheduled time.

- If you are more than five (5) minutes late without prior communication, your appointment may be canceled, and a \$40 late-cancellation fee will apply.
- If you join late and the provider remains available, the appointment will proceed for the remaining portion of the scheduled time, without a reduction in fee.
- If you anticipate being late, please contact our office as soon as possible.

4. Emergencies and Special Circumstances

We understand that emergencies and unforeseen circumstances may arise. If you are unable to provide the required notice due to an emergency, please contact us as soon as possible. Fee exceptions may be granted at the sole discretion of management.

5. How to Cancel or Reschedule

You may cancel or reschedule an appointment by:

- Calling: 469-707-8491
- Emailing: info@blessedprimarycare.com
- Using our online booking system (if available)

All cancellations are timestamped based on the time and method received.

6. Payment of Fees

All cancellation, no-show, and outstanding account balances must be paid in full before additional appointments can be scheduled. Failure to comply may result in the temporary suspension of scheduling privileges.

7. Non-Refundable Booking Fee

A \$20 non-refundable booking fee is charged at the time of scheduling and applied toward your total visit cost. This fee secures your appointment time and will be credited toward the total consultation cost at the time of service. The booking fee is non-transferable and non-refundable under any circumstance, including cancellations or missed appointments, unless otherwise authorized by management.